

Terms of Reference 2018/19

Select Committee on Electoral
Registration and Participation

Sandwell Sport and Leisure Built
Facilities Strategy Steering Group

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Select Committee on Electoral Registration and Participation

Responsibilities

In accordance with the overall aims and objectives of the Council and particularly in accordance with the principles of accountability and democracy, the Select Committee shall:-

1. Examine the present processes employed in Sandwell to secure the registration of all persons who are entitled to vote in municipal, Parliamentary and other elections and referenda and identify what actions, if any, the Council could undertake to maximise the registration of voters;
2. Examine the conduct of the electoral process in Sandwell with a view to identifying measures, if any, which the Council could take to facilitate and encourage voter turnout;
3. Examine the feasibility of such actions and measures that may be identified and submit its findings and recommendations to the Council.
4. Examine the present processes which are used to engage residents in the electoral process and to establish mechanisms by which to widen participation in the democratic process.
5. To submit its findings and recommendations to the Cabinet and Council as appropriate.

Composition

The Select Committee will be made up of five members including a Member of Parliament, who can add value to the work of the Committee.

The Committee will also invite persons to attend meetings, as necessary, where they can contribute to the work of the Committee.

Sandwell Sport & Leisure Built Facilities Strategy
Members Steering Group
Terms of Reference

Purpose

To steer the delivery of the Sandwell Sport & Leisure Built Facilities Strategy 2017 – 2030 (the Strategy).

Responsibilities

1. To steer the delivery of the Strategy.
2. To explore how the Council may use its strategic role to identify opportunities for investment to deliver the opportunities identified in the Strategy.
3. To work closely with the relevant agencies, organisations and local and national business community to maintain and improve the leisure offer as identified in the Strategy.
4. To receive reports and monitor progress on the delivery of the Strategy.
5. To monitor key dates and milestone in the delivery of the Strategy to ensure delivery to agreed timescales.
6. To ensure the integration of the various opportunities identified in the Strategy and that information is shared among all relevant parties.
7. To consider risks to the delivery of the Strategy, review and provide advice and feedback on mitigation measures.
8. To ensure that stakeholders are suitable engaged, consulted and kept informed of progress.
9. To steer on matters related to:
 - Planning;
 - Design;
 - Health and safety;
 - Accessibility;

- Environment / sustainability;
 - Community consultation;
 - Procurement;
 - Technical development;
 - Construction;
 - Transport; and
 - Legacy of each opportunity identified in the Strategy.
10. To submit its findings and recommendations to the Cabinet and Council as appropriate.

Composition

The Steering Group will be made up of five members.